



APPLICATION FOR TEACHING/ADMINISTRATIVE POSITIONS

Date of Application _____

Notice to Applicant: It is the policy of the Bethany Public Schools, District I-88, to provide equal employment opportunities without regard to race, color, national origin, gender, age, disability, religion, socio economic status, or veteran status. This includes, but is not limited to, admissions, educational services, financial aid, and employment.

PERSONAL DATA:

Name: _____ Social Security Number: _____
Last First Middle

Present address: _____
Street City State Zip

Permanent address: _____
Street City State Zip

Home telephone: _____ Business telephone: _____

EMPLOYMENT PREFERENCE:

Type of Employment: Full-time only _____ Part-time only _____ Full or part-time _____

Kind of Employment: Elementary (PreK-5) _____ Middle School (6-8) _____
(Check only those areas for which you qualify and in which you would accept employment.) Secondary (9-12) _____

Major Area of Certification: _____

Other: _____

EDUCATIONAL PREPARATION:

Graduate of what high school: _____
School City State Date

<u>School</u>	<u>Location</u>	<u>Dates attended</u>	<u>Degree</u>	<u>GPA</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

INEXPERIENCED CANDIDATES ONLY: (List Student Teaching Experiences.)

<u>Grade or subject taught</u>	<u>No. of weeks</u>	<u>Name/address of school</u>	<u>College Supervisor/ Cooperating Teacher</u>
_____	_____	_____	_____
_____	_____	_____	_____

EXPERIENCED CANDIDATES: (List only regular teaching under contract. List most recent first. *A full year is defined as 120 full-time teaching days.*)

<u>From / To</u>	<u>Number of Years</u>	<u>Name of School and District/Address (give complete address)</u>	<u>Grade/Subject Part-time/full-time</u>
____/____	_____	_____	_____
____/____	_____	_____	_____
____/____	_____	_____	_____
____/____	_____	_____	_____
____/____	_____	_____	_____

SUBSTITUTING: (List only substitute teaching performed while holding a valid teaching certificate.)

<u>From / To</u>	<u>Number of Days</u>	<u>Name of School District</u>
____/____	_____	_____
____/____	_____	_____

Only the following are creditable: full-time college teaching, and teaching or substituting in a public school or in an accredited private school. All schools must either be accredited with, or approved by, the Oklahoma State Department of Education. Oklahoma state law limits out-of-state experience credit to 5 years and military service credit to 5 years.

Number of creditable years: _____

TYPE OF CERTIFICATION: (Circle appropriate item)

- License – Oklahoma
- Standard – Oklahoma
- Provisional – Oklahoma
- Emergency – Oklahoma
- Alternative – Oklahoma

HIGHEST DEGREE HELD: (Circle appropriate step)

- B – Bachelor
- M – Masters
- D – Doctorate
- Certificate Number _____
- Certificate Expires _____

PROFESSIONAL REFERENCES: (Please list 4. Please include **COMPLETE** addresses.)

<u>Name</u>	<u>Position</u>	<u>School address</u>	<u>Telephone</u>
____/____	_____	_____	_____
____/____	_____	_____	_____
____/____	_____	_____	_____
____/____	_____	_____	_____

PERSONAL INFORMATION:

Have you been convicted of a felony? _____ Yes _____ No

Have you ever been involuntarily terminated from the employment of another school district? _____ Yes _____ No

If yes, please give name of district, the date and reasons for termination:

Are you aware of any reason you would not be able to perform the duties required for which you are making an application?

No _____ Yes _____ If yes, explain: _____

List below any professional honors or activities which you would like to include:

Are you presently under contract with any school district? _____ Yes _____ No

On what date would you be available for employment? _____

Do you have a relative who is either a member of the Bethany Board of Education or who is employed in any capacity in the Bethany School District? _____ Yes _____ No

If yes, please give the following information:

<u>Name of Relative</u>	<u>Relationship</u>	<u>Position Held</u>
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